

Weisman Children's Rehabilitation Hospital (WCRH)

Nursing Administrative Manual

SUBJECT: Equipment Orientation and In-service for Nursing Staff No: 119

EFFECTIVE DATE: 11/02

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REVISED/REVIEWED: 02/03, 02/04, 08/04, 01/05/, 03/06, 02/07, 01/08, 05/09, 02/10, 06/11, 01/12; 01/13; 1/14; 1/15; 1/16; 1/17,12/20, 12/2023

PURPOSE:

To establish a process to train and evaluate competence of nursing staff utilizing equipment to deliver nursing care.

POLICY:

Orientation and in-service program is provided to all nursing personnel who use equipment.

DEFINITION:

Equipment - All patient-care electrical and/or mechanical devices.

PROCEDURES:

1. All new equipment will be added to the Nursing Clinical Policy and Procedure Manual.
2. The Nurse Supervisor or designee will in-service staff in proper use of new equipment.
3. All staff will receive training regarding safe use of equipment at orientation and at least annually thereafter.
4. All nursing employees will receive training and demonstrate appropriate use of equipment when used infrequently, a problem is identified, or when modification is made to the equipment that has an impact on its use.
5. Validation of competency will be completed to ensure performance criteria are met. Validation can be done through checklists, observation, demonstration of proficiency, validation forms, and/or competency forms.
6. Records of orientation and in-service training will be maintained by Rehabilitation Nurse Educator.

Nurse Executive