



INFECTION CONTROL MANUAL

Subject	Influenza Vaccination Program for Community Members
Policy NO:	IC402
Department:	Infection Control
Effective Date	11/05
Reviewed/Revised	8/06,5/08, 1/09, 2/10, 1/11, 1/12,1/13, 1/14, 1/17, 1/18, 1/19, 2/21, 1/24
Regulatory	TJC: IC. 02.01.01; IC.02.04.01

PURPOSE:

To define the facility policy for the use of the influenza vaccine as a means of prevention of transmission of the influenza virus. To establish a system to monitor the facility immunization program for community members.

POLICY:

In the event that WCRH has an oversupply of influenza vaccine, vaccination may be offered to community members, including, but not necessarily limited to, families of employees and patients.

SCOPE AND RESPONSIBILITY:

It is the responsibility of the institution's medical director to agree to this policy. By virtue of this agreement, vaccine may be offered to said individuals after an assessment is done for contraindications and informed consent obtained.

PROCEDURE:

1. After evaluation of vaccine supply, the Infection Control Professional will distribute a memo informing all staff of availability of extra vaccine for community member use.
2. Necessary informed consent forms will be completed by each recipient.
3. Any febrile person should not be vaccinated until the fever has subsided.
4. All completed consent forms will be reviewed prior to vaccination and maintained by the Infection Control Professional.
5. The influenza vaccine will be administered by the Infection Control Professional or designee (MD, RN, or LPN).
6. Injections should be administered IM, preferably in the deltoid muscle.
7. Documentation of immunization will be done on the consent form and on the influenza vaccination record.

REFERENCES:

Centers for Disease Control and Prevention. (2022, August 25). *Seasonal Flu Vaccines*.
<https://www.cdc.gov/flu/prevent/flushot.htm#:~:text=All%20flu%20vaccines%20for%20the,for%20some%20groups%20of%20people>.