

**WEISMAN CHILDREN'S REHABILITATION HOSPITAL  
MEDICAL STAFF SERVICES MANUAL  
POLICY AND PROCEDURE**

**SUBJECT:** National Practitioner Data Bank Queries

MS 402.01

**EFFECTIVE DATE:** May 5, 1998

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**REVIEWED/REVISED DATE:** 8/04, 8/05, 2/06, 7/08, 3/10, 10/11, 6/12, 3/13, 10/17, 10/20, 10/23

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**TJC Standard: MS 06.01.13** The hospital queries the National Practitioner Data Bank (NPDB) when clinical privileges are initially granted, at the time of renewal of privileges, and when a new privilege(s) is requested.

**Purpose:** To establish a procedure for queries to the National Practitioner Data Bank. To verify the professional liability claim status and current disciplinary record of all applicants to the Medical Staff.

**Policy:** It is the policy of the Medical Staff at WCRH to query the NPDB at time of appointment and reappointment and in conjunction with granting clinical privileges.

**Procedure:**

1. The Medical Staff Coordinator will request a report form the NPDB for all physicians, dentists, and other licensed independent practitioners as appropriate in conjunction with the initial appointment, reappointment, temporary privileges, and change in privileges or new privilege requested.
2. The Medical Director, Medical Executive Committee and the Governing Body will review the information received from NPDB as part of the evaluation of the practitioners' credentialing information.

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Medical Director \_\_\_\_\_ Date \_\_\_\_\_

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Administrator \_\_\_\_\_ Date \_\_\_\_\_